



SEASON 2016/17 ANNUAL SUBSCRIPTION & MEMBERSHIP

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Membership Secretary
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Hi everybody and welcome to the 2016/17 hockey season.

This is the annual subscription and membership letter for the 2016-2017 season. Below you will find details of

- How to pay your annual subscription
- Registering/Updating your online membership details via the club website – www.halifaxhockeyclub.com

As usual if you have any questions don't hesitate to get in touch with either your Captain or one of the committee who will be more than happy to help.

Have a great and very successful season.

David

SUBSCRIPTIONS

In line with the announcement at the AGM, our payment structure this season will be as follows :

- Payments made in full on or before 31st October 2015
 - “Early Bird” Full Senior: £75
 - “Early Bird” Students/U18s/Unemployed/Retired: £35

- Payment made after 30th November 2015
 - Full Senior: £85
 - Students/U18s/Unemployed/Retired: £45

**** Any Juniors that are playing senior hockey, do not need to pay the above fees as this is covered by the existing Academy Fees ****

A reminder of the club rule - Subs must be paid or a payment plan agreed by 30th November. Any player not meeting this date risks suspension of membership and can be barred from representing the club.

In addition, anyone who has not made payment or set up a payment plan with the committee before 30th November will be charged an extra £20 on top of their subscription fee

- “No Agreement” Penalty £20

There are 3 ways to pay.

- 1) Bank transfer is available and the simplest way to pay.
Please contact admin@halifaxhockeyclub.co.uk or treasurer@halifaxhockeyclub.co.uk for further details or questions

Payment Details - . Please use your Initial & Surname as the reference (e.g. DWHEATLEY)

sort code = 09-01-27

a/c number = 86440286

- 2) Pay at the bar in the clubhouse. Make it clear that you are paying your subs and you will be issued with a receipt.

- 3) If you can't pay the whole amount in one go, there is the option to pay in instalments, and again the easiest way is via standing order.

This can be arranged as a one off £15 payment and then monthly payments of £20.

The £15 must be received by 31st October 2016

Please contact the committee to discuss and review options available

Email :- membership@halifaxhockeyclub.co.uk or you can have a chat with one of us in the bar

A reminder of the club rule - Subs must be paid or a payment plan agreed by 31st November. Any player not paid up by this date risks suspension of membership and can be barred from representing the club. Payment penalty clauses will be enforced and are non-negotiable

MEMBERSHIP FORMS

We must update each member's registration form every season. This is due to us having Clubs First Accreditation.

These can now be completed online, by registering through the website. If you haven't used this system before please remember the Membership Letter attached to this email has full details on how to complete this.

If you are already registered online, please check your inbox for a "membership details reminder" email asking you to validate your details and follow the link provide. Alternatively, log in using the link below and ensure all of your details are up to date for this season.

This online method is quicker and it will be easier for everyone involved. However, if a paper form is required you will find these in the Player's Lounge.

To ensure we are compliant with the Clubs First guidelines, a check will be made at the end of October and anyone not having filled in a form online or on paper will be chased.

Finally, should you wish to simply complete a paper form again, this is not a problem, there will be forms available in the bar and handed in

- **If you are already registered on the Website**
 - Thanks for registering. You will have received an email to the address you registered with prompting you to update your information
 - Click the link in the email and follow to update/validate the information is correct
 - Please save your details and email – admin@halifaxhockeyclub.co.uk to confirm

Your registration cannot be accepted until you have emailed the club admin

- **New registration**
 - Go to – www.halifaxhockeyclub.com
 - Select **JOIN WEBSITE** from the top right hand corner of the page
 - **DO NOT** select "sign up using facebook" option please complete the form below it
 - Complete the fields as requested. Please use the email address you regularly use
 - Tick the "share my email.." and "terms & conditions" boxes
 - Select **JOIN WEBSITE** button at the bottom
 - Club membership type
 - If you are a player select the option **PLAYER**
 - If you are an Umpire/Coach/Social member select **CLUB MEMBER**
 - Complete the fields on the following screen, selecting the type of membership and primary role and team
 - Select **JOIN WEBSITE** at the bottom
 - Select **VISIT HOMEPAGE** You have FINISHED!!!
 - You can logout by selecting your name at the top right, and from the drop down menu selecting LOGOUT
 - Email – admin@halifaxhockeyclub.co.uk to confirm completion

Your registration cannot be accepted until you have emailed the club admin